

ROAD PLAN REVIEW & INSPECTION APPLICATION

DATE	REVIEW NUMBER
	RR

NON-REFUNDABLE FEE: \$250.00 (+ \$50/hr after first 5 hours) Receipt # By:

Tax Parcel #(s): _____

Legal Description of Parcel: _____

Subdivision: _____ In UGA of: _____ Pvt Road Name: _____

Location of Approach Site: _____

Owner Name & Mailing Address:

Phone: () Alternate Phone: () Email:

Agent Name & Mailing Address:

Phone: () Alternate Phone: () Email:

Applicant Name & Mailing Address:

Phone: () Alternate Phone: () Email:

Engineer Name & Mailing Address:

Phone: () Alternate Phone: () Email:

Signature: _____ Print Name _____ Date _____

REQUIREMENTS CHECKLIST	REQUIRED	RECEIVED	APPLICATION #
Permission to Enter (PTE)	X		
Vicinity and/or Plat Map (2 sets)	X		
Engineering plans, surveys, sketches, photos, etc			
As-built Road Plan (2 sets)	X		
Planning Review	X	(By CD)	

Related Permits:

Grading Permit	#	JARPA	#	Shoreline Permit	#
SEPA	#	Special Use	#		#
Road Approach	#	Road Stds Dev.	#		#

Project Description: _____

-- TO BE COMPLETED BY PUBLIC WORKS STAFF --

Preliminary Approval: ☐ APPROVED ☐ DENIED _____ Date: _____

Conditions for Final Approval: _____

Final Approval: ☐ APPROVED ☐ DENIED _____ Date: _____

Call the Traffic Engineer at 360-740-1394 with any questions.

Comments: _____

-- THIS SECTION IS TO BE COMPLETED BY PUBLIC WORKS STAFF --

ANALYSIS OF JUSTIFICATION FOR PRELIMINARY RECOMMENDATIONS

☐ Conformance to existing standard, LCC 12.60.

☐ Initial review by Engineering Technician: ☐ Road is already there; field inspection needed. Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

Comments: _____

☐ Initial review by Traffic Engineer: _____ Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

Comments: _____

☐ Additional review by _____: _____ Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

Comments: _____

☐ Letter sent to applicant on _____ from _____.

☐ Plans resubmitted with recommended changes on _____ (Date)

☐ Preliminary approval of road plan on _____ (Date) by _____

☐ Final inspection of road on _____ (Date) by _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

OTHER DEPARTMENTAL REVIEWS

Certain projects may require review by other departments/divisions.

☐ Fire Marshall Review is attached. **Recommendation:** ☐ Approve ☐ Deny ☐ Conditions: _____

☐ Review by _____ is attached. **Recommendation:** ☐ Approve ☐ Deny ☐ Conditions: _____

FINAL PUBLIC WORKS DECISION

☐ APPROVED ☐ DENIED By: Traffic Engineer _____ Date: _____

Comments: _____

☐ APPROVED ☐ DENIED By: County Engineer _____ Date: _____

Comments: _____

Copies of completed permit sent to: ☐ Traffic Engineer ☐ Owner ☐ Agent ☐ Engineer ☐ Surveyor

☐ _____